



30 DAY PROJECT UPDATE REPORT

Project Name	Incident Response				Report Date	06/24/08	
Description	The goal of this project is to begin the planning (resources, timeline, budget) for the creation of a centralized Incident Response Plan. The plan will be developed in coordination with the Security Event Monitoring Project technical and reporting requirements definition, as the two initiatives are key functions to the overall Security Program.				Project Phase	Planning – This project is on-hold awaiting a SME	
Exec. Sponsor	Ken Niemi	Proj. Owner	Bev Schuft	Proj. Mgr.	TBD	Proj. End Date	6/30/08

	Status	Explanation		Status	Explanation
Overall	Y	Subject Matter Expert (SME) engaged May 29. Development of Incident Response Plan in progress.	Scope	G	No major changes to scope.
Schedule	Y	Draft Incident Response (IR) Plan developed for review by management/stakeholders in July.	Cost/Resources	G	None at this time.

Deliverable Review

Planned to Complete (Past Period)	Completed	Not Completed	Plan to Complete (Next Period)
1. Meet with the SME to refine plan to align with the Business Case 2. Establish deliverable due dates according to plan 3. Begin plan implementation	X	In progress In progress	1. Review IR plan with management/stakeholders 2. Begin implementation of plan 3. Develop and plan next steps
Total Planned To Complete: 3	Total Completed: 1		

Project Financial Summary

Approved Budget	\$40,000	Est. Spent to date		Budget Balance	\$40,000	Incr. Budget Req.	
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Request for Help to Solve the Key Project Risks