



## 30 DAY PROJECT UPDATE REPORT

<b>Project Name</b>	Reporting Enhancements for Campuses				<b>Report Date</b>	06/24/2008	
<b>Description</b>	The Reporting Enhancement Project will implement reporting needs and report training that has been identified by The Student Reporting User Group. Reporting implementations will provide benefits to improving the data extraction process campus-wide as well as system-wide.				<b>Project Phase</b>	Planning	
<b>Exec. Sponsor</b>	J. Chabot	<b>Proj. Owner</b>	J. Chabot	<b>Proj. Mgr.</b>	Melinda Clark	<b>Proj. End Date</b>	To be determined

	Status	Explanation		Status	Explanation
<b>Overall</b>	G	Data dictionary content is being updated and a new tool is being designed.  Reporting enhancements are being planned and executed as resources become available.	<b>Scope</b>	G	Scope will be further defined with each enhancement.
<b>Schedule</b>	G	High level schedule drafted	<b>Cost/Resources</b>	G	ITS resources are limited but the project schedule will take into consideration resource limitations.

### Deliverable Review

Planned to Complete (Past Period)	Completed	Not Completed	Plan to Complete (Next Period)
1. Identify enhancement owners (95% complete)		X	1. Collect requirements for Ph 1 enhancements
2. Collect requirements for Ph 1 enhancements		X	2. Review Data Dictionary mock-up with the project team and user group
3. Create a mock-up of the Applicant / Admission Data Dictionary	X		3. Complete Applicant/Admissions data review
4. Identify Data Dictionary owners, roles, responsibilities	X		
5. Review Data Dictionary mock-up with the project team and user group (rescheduled early July)		X	
<b>Total Planned To Complete: 5</b>	<b>Total Completed: 2</b>		

### Project Financial Summary

<b>Approved Budget</b>	\$450,000	<b>Spent this Period</b>		<b>Budget Balance</b>		<b>Incr. Budget Req.</b>	\$0.00
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