



Consumable Inventory Security Authorization Form

**Minnesota
STATE COLLEGES
& UNIVERSITIES**

Name: _____ New User Change to an Existing User
(Please Print)

Position: _____ User ID: _____

Institution: _____ E-Mail Address: _____

Authorized Signature: _____ Date: _____

Remarks: _____

**Choose one from each group: Add or Delete AND H, M, or L (where applicable)

Definition of Add and Delete below:

Add = adds the specified right to the user ID **Delete** = removes the specified right from the user ID

Definition of the H, M and L suffixes for each of the identifiers is:

H = view, insert, update and delete **M = view, insert & update** **L = view only**

Definition of V below:

V (view) = view only access to the screen

Complete the Seller ID for Rights Identifiers CI_02M, CI_02L, CI_03M, CI_03L, CI_04M, CI_05H, and CI_05L.

Generic Security Administrator		GENSECU		<input type="checkbox"/> Add	<input type="checkbox"/> Delete
UT0201UG	MnSCU User Profile Maintenance	UT0201UI	MnSCU User Profile Browse		

Administers user security profiles for MnSCU modules using the MnSCU Generic Security System (recommend one administrator per institution).

System Setup		CI_01	<input type="checkbox"/> M	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
AR1001UG	Update Non-Person Table	CI0105UG	Seller Department Maintenance		
CI0136UG	Labor Type Maintenance				

Product/Labor/Misc Change Maint		CI_02	<input type="checkbox"/> M	<input type="checkbox"/> L	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
		Seller ID				
CI0106UG	Product Maintenance	CI0107UG	Labor Maintenance			
CI0108UG	Miscellaneous Charge Maintenance	CI0152UG	V Issue Search			

Order Receipt Maintenance		CI_03	<input type="checkbox"/> M	<input type="checkbox"/> L	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
		Seller ID				

Product Special Maintenance		CI_04	<input type="checkbox"/> M	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
		Seller ID			
CI0110UG	Ordering/Receiving				

Job Maintenance		CI_05	<input type="checkbox"/> H	<input type="checkbox"/> L	<input type="checkbox"/> Add	<input type="checkbox"/> Delete
		Seller ID				
CI0111UG	Physical Inventory	CI0112UG	Stock Reduction			
CI0114UG	Misc Product Adjustment					

Note: You need to have CI_02M or CI_02L if you are requesting CI_05H.

CI0120UG	Job Entry/Maintenance
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Fax to:

Metro Region Voice: 651-201-1442 Fax: 651-917-4731	Northern (Moorhead) Region Voice: 651-201-1442 Fax: 651-917-4731	Southern (Mankato) Region Voice: 651-201-1442 Fax: 651-917-4731	Central (St. Cloud) Region Voice: 651-917-4733 Fax: 612-626-5450
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