Customized Training/Non-Credit Instruction Security Authorization Form

Minnesota
STATE COLLEGES
& UNIVERSITIES

Name: _____ ☐ **New User** ☐ **Change to an Existing User**
(Please Print)
Position: _____ **User ID:** _____

Institution: _____ **E-Mail Address:** _____

Authorized Signature: _____ **Date:** _____

Remarks: _____

**Choose one from each group: Add or Delete AND H, M, or L
Definition of Add and Delete below:
Add = adds the specified right to the user ID **Delete** = removes the specified right from the user ID
Definition of the H, M and L suffixes for each of the identifiers is:
H = view, insert, update and delete **M = view, insert & update** **L = view only**

If you need access to Accounts Receivable, Communications, Course-Term, Curriculum, and Registration please fill out the security form for the appropriate module.

All users will need one of the PERSON identifiers if you need to access the PS9999UG.

Person Demographic Maintenance		**PERSON**	☐ **H** ☐ **M** ☐ **L** ☐ **Add** ☐ **Delete**
PS9999UG	Person Demographic Maintenance		

Protected Demographic Data	**PS_70**	☐ **H** ☐ **Add** ☐ **Delete**

This security identifier is provided for people who have a business need to view the Birth Date, Gender and Ethnicity data for a person after that data has been collected and stored.

CE/CT Maintenance		**CE_01**	☐ **H** ☐ **M** ☐ **L** ☐ **Add** ☐ **Delete**
CE0001UG	CE/CT Person Maintenance	CE0002UG	CE/CT Company Maintenance
CE0003UG	Distance Learner Incoming Data	CE2000UG	Non-Credit Student Information

CE/CT Validation		**CE_02**	☐ **H** ☐ **M** ☐ **L** ☐ **Add** ☐ **Delete**
CE2001UG	Valid Organizations	CE2002UG	Valid Education Levels

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