



# Student Security Authorization Form – Page 2

Name: \_\_\_\_\_  New User  Change to an Existing User  
(Please Print)  
Position: \_\_\_\_\_ User ID: \_\_\_\_\_  
Institution: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_  
Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Remarks: \_\_\_\_\_

**Applicant Set Up/Validation - Undergraduate** **ST 01**  H  M  L  Add  Delete

ST6000UG – Applicant Validation/Control Table Maint.

*This security identifier will limit you to entering/inserting/updating/deleting data on the Applicant Validation/Control tables for only undergraduate applications.*

**Applicant Set Up/Validation - Graduate** **ST 02**  H  M  L  Add  Delete

ST6000UG – Applicant Validation/Control Table Maint.

*This security identifier will limit you to entering/inserting/updating/deleting data on the Applicant Validation/Control tables for only graduate applications.*

**Applicant Set Up/Validation - PSEO** **ST 03**  H  M  L  Add  Delete

ST6000UG – Applicant Validation/Control Table Maint.

*This security identifier will limit you to entering/inserting/updating/deleting data on the Applicant Validation/Control tables for only PSEO applications.*

**Universal Web Application Correction/Entry** **ST 05**  H  Add  Delete

ST1150UG - Online Application Correction/Batch Applicant Entry

**Applicant Student Maintenance - Undergraduate** **ST 06**  H  M  L  Add  Delete

ST1001UG Applicant Information\*\* ST1025UG Resolution of Duplicates (H only)

ST1150UG - Online Application Correction/Batch Applicant Entry (H & M Only)

ST3506UG Stud CAPP Placement Levels (M, L only) FA0223UG Academic Competitiveness Grant (H or M)

*\*\*This security identifier will limit you to entering/inserting/updating/deleting data on the App/Admit tab for only Undergraduate Applicants.*

**Applicant Student Maintenance - Graduate** **ST 07**  H  M  L  Add  Delete

ST1001UG Applicant Information\*\* ST1025UG Resolution of Duplicates (H only)

ST1150UG - Online Application Correction/Batch Applicant Entry (H & M Only)

ST3506UG Stud CAPP Placement Levels (M, L only) FA0223UG Academic Competitiveness Grant (H or M)

*\*\*This security identifier will limit you to entering/inserting/updating/deleting data on the App/Admit tab for only Graduate Applicants.*

**Applicant Student Maintenance - PSEO** **ST 08**  H  M  L  Add  Delete

ST1001UG Applicant Information\*\* ST1025UG Resolution of Duplicates (H only)

ST1150UG - Online Application Correction/Batch Applicant Entry (H & M Only)

ST3506UG Stud CAPP Placement Levels (M, L only) FA0223UG Academic Competitiveness Grant (H or M)

*\*\*This security identifier will limit you to entering/inserting/updating/deleting data on the App/Admit tab for only PSEO Applicants.*

Fax To:  
Office of the Chancellor  
Voice: 651-917-4733  
Fax: 612-626-5450

# Student Security Authorization Form – Page 3

Name: \_\_\_\_\_  
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New User       Change to an Existing User

Position: \_\_\_\_\_

User ID: \_\_\_\_\_

Institution: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Remarks: \_\_\_\_\_

<b>Student Maintenance</b>	<b>ST 10</b>	<input type="checkbox"/> H <input type="checkbox"/> M <input type="checkbox"/> L	<input type="checkbox"/> Add <input type="checkbox"/> Delete
ST1100UG      Student Information	ST1131UG      Student Degree Maint (H, M only)		
*ST1136UG    Student Test Score Override Maint	*ST1132UG    Student Degree Major Maintenance		
ST1107UG      Division/College Maintenance	*ST1133UG    Student Degree Minor Maint		
ST1137UG      Enrollment Verification	ST1115UG      Student Term Management Maint		
PS0050UG      Person Hold Maintenance	ST3506UG      Stud CAPP Placement Levels (M, L only)		
*PS0051UG    Person Hold Module Maintenance			

**! ST\_10M and H only provide VIEW rights to the Degree Maintenance screens. You need ST\_60 security rights to create, modify or delete on these screens.**

<b>Applicant/Student Admission Override - Undergraduate</b>	<b>ST 11</b>	<input type="checkbox"/> H	<input type="checkbox"/> Add <input type="checkbox"/> Delete
ST1001UG      Applicant Information	^ST1100UG    Student Information		
ST6000UG      Applicant Validation/Control Maint.	UT3056UG    Yrtr Calendar Maint		

**! ST\_11H only provides security to override the admissions process for applicants with 0001-Undergraduate appl types**  
**^To access ST1100UG to perform the “override function”, you must also have the ST\_10L, M, or H security identifier**

<b>Applicant/Student Admission Override - Graduate</b>	<b>ST 12</b>	<input type="checkbox"/> H	<input type="checkbox"/> Add <input type="checkbox"/> Delete
ST1001UG      Applicant Information	^ST1100UG    Student Information		
ST6000UG      Applicant Validation/Control Maint.	UT3056UG    Yrtr Calendar Maint		

**! ST\_12H only provides security to override the admissions process for applicants with 0002-Graduate application types**  
**^To access ST1100UG to perform the “override function”, you must also have the ST\_10L, M, or H security identifier**

<b>Applicant/Student Admission Override - PSEO</b>	<b>ST 13</b>	<input type="checkbox"/> H	<input type="checkbox"/> Add <input type="checkbox"/> Delete
ST1001UG      Applicant Information	^ST1100UG    Student Information		
ST6000UG      Applicant Validation/Control Maint	UT3056UG    Yrtr Calendar Maint		

**! ST\_13H only provides security to override the admissions process for applicants with 0005-PSEO application types**  
**^To access ST1100UG to perform the “override function”, you must also have the ST\_10L, M, or H security identifier**

<b>Student Residency Status Maintenance</b>	<b>ST 15</b>	<input type="checkbox"/> H <input type="checkbox"/> M <input type="checkbox"/> L	<input type="checkbox"/> Add <input type="checkbox"/> Delete
ST2103UG      Student Residency Status Maintenance			

<b>Student Term Management View</b>	<b>ST 20</b>	<input type="checkbox"/> M <input type="checkbox"/> L	<input type="checkbox"/> Add <input type="checkbox"/> Delete
ST1115UG      Student Term Management Maint	ST1137UG      Enrollment Verification		

<b>Student Course Schedule Maintenance</b>	<b>ST 25</b>	<input type="checkbox"/> H <input type="checkbox"/> M <input type="checkbox"/> L	<input type="checkbox"/> Add <input type="checkbox"/> Delete
ST1120UG      Student Registered Credit Hours	ST1121UG      Student Registration Maintenance		
ST1140UG      Student Grade Change History			

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# Student Security Authorization Form – Page 4

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Position: \_\_\_\_\_ User ID: \_\_\_\_\_

Institution: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Remarks: \_\_\_\_\_

**Student Validation Maintenance** ST 30  H  M  L  Add  Delete

CS2028UG	Valid Course Division Codes	ST1138UG	Sat Prog Control Maint
ST2003UG	Valid Program Codes	ST2013UG	Valid Student Cancellation Codes
ST2024UG	Valid Transcript Msg Codes	ST3504UG	Valid Student Placement Sequence Maint.
ST3505UG	Placement Level Control Maintenance	ST3600UG	Valid Graduate Plans Maint
ST3601UG	Valid Catalogs Maint		
ST7000UG	Student Validation/Control Table Maint for:		
	Major Type, Major Maint, Minor Maint, Cohort Maint, Spec Credit Maint and Hold Area Cntrl		
UT3020UG	Prog Error EMAIL Addr (H only)	UT5006UG	Generic Data File Download

**Student Admission Status Maintenance** ST 40  H  M  L  Add  Delete

ST2102UG	Student Admission Status Maintenance
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**Student Major/Minor/Program/College Maintenance** ST 45  H  M  L  Add  Delete

ST2104UG	Student Major/Minor/Program Maintenance	ST1107UG	Student Division/College Maint
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**Student Transfer University Maintenance** ST 50  H  M  L  Add  Delete

ST2111UG	Student Transfer Univ. Maintenance
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**Miscellaneous Student Information Maintenance** ST 55  H  M  L  Add  Delete

ST1118UG	Student Test Score Maintenance	*ST1136UG	Student Test Score Ovrdr Maint
ST2105UG	Student Miscellaneous Maint.		

**Student Degree Maintenance** ST 60  H  M  L  Add  Delete

ST1131UG	Student Degree Maintenance	*ST1133UG	Student Degree Minor Maintenance
*ST1132UG	Student Degree Major Maint		

**Datacard/Barcode Maintenance** ST 65  M  L  Add  Delete

PS0017UG	Other ID Maintenance	UT5003UG	Local Workstation to Regional File Server
UT5004UG	GR Output Maintenance (M only)		File (M only)

**Student Assessments Maint** ST 70  H  M  L  Add  Delete

ST2112UG	Student Assessment Maint	ST3503UG	Valid CAPP Test Crosswalk Maintenance
ST3504UG	Valid Student Placement Sequence Maint	ST3505UG	Placement Level Control Maintenance
ST3506UG	Student Placement Levels	ST3507UG	Student Test Subscores
ST3510UG	Accuplacer Data Load	ST3700UG	Student Assessment Validation

**Grad App Tracking Maintenance** ST 80  H  M  L  Add  Delete

ST2600UG	Grad App Tracking Maintenance	*ST3603UG	Grad Application Tracking Major Maint
ST3602UG	Grad Application Degree Tracking	*ST3604UG	Grad Application Tracking Minor Maint

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